**WINTER 2022**

**WEATHER EMERGENCY POLICY AT ACP**

1. ACP will be open on each business day of the year unless announced to the contrary.
2. In case of severe weather, the ACP Board may decide to close the building or to have a delayed opening.  In such cases, a recorded announcement will be placed on the “ACP Building Announcements Line” (301-209-3366) no later than 9:30 P.M the evening before.  Information also will be sent via a building announcement and available on the ACP website (go to [www.acp.org](http://www.acp.org) and click on “Announcement”).
3. Each of the societies in the building will have the same snow-closing schedule.  This will apply to full day closures, late openings, or early closings.
4. Employees should follow the society’s snow closing/delayed opening procedure for remote work and liberal leave.